



Weare Public Library
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Board of Trustees
Raymond J. Kelly, Chairman
Susan Morin, Treasurer
Terri Wahnowsky, Secretary
Paul Marsh, Alternate
Phillip Enrico, Alternate
Christine Hague, Director

Minutes of Weare Public Library Trustees Meeting
November 1, 2007

UNAPPROVED

Present: Ray Kelly, Susan Morin, Terri Wahnowsky, Trustees; Christine Hague, Director

Meeting called to order at 6:35 PM. The minutes of the October 4/October 8 and October 21 meetings were accepted as written.

Reports

Library Director: The Trustees reviewed the October director's report and accepted it as written. Hague stressed the importance of hiring a web designer to finish up the web site that Callie Moody started. With it, the Library could offer a World Book database to patrons for about \$1,000. The Trustees agreed this would be a worthwhile use of funds and approved the hiring of a web designer.

Trustees: The treasurer's report was presented, reviewed and accepted.

Old Business

Windows: Maria Contessa is repairing the lead in the stained glass window for \$250. Dave Bowers (Olde Window Restorers) will install.

Bob Anderson of the Dept. of Revenue Administration says that the windows replacement money in the capital reserve fund can be reserved for the Library. He suggested we do so by signing a contract with a vendor before the end of 2007; the work can be done at a later date. Chip Meany suggests submitting a RFP with an invoice attached from the vendor awarded the contract. The Trustees agreed to stick with their decision to restore the historic windows in the Paige Room and to replace all the other windows. Hague will complete the paperwork and request bids.

Door: George Bunton will repair the door. Hallelujah!

Fire Alarms: Hague has an estimate from Mamakating Electric Co. for \$2200 to install fire alarms. Central Station dialing is not an option for the town of Weare at this time. Hague will request two more estimates and bring up at the next meeting.

Benefit Review: Tabled until next meeting.

New Business

Budget: Hague has done a masterful job preparing the Operating Budget. Gross budget to follow. Board of Selectmen would like a presentation on Monday, November 19. Library Trustees are encouraged to attend to support and explain items on the budget. Budget not raised by taxation was discussed and finalized.

CIP Review of Long and Short Range Plans: Discussion continued about the need for a new building and when to request from the townspeople. Also discussed was how possible it would be to hire a building consultant, and to learn how to fund raise for large projects.

Sawyer Room Use Policy: Hague reported that the new policy has been instated and is being utilized.

Investment Policy: Tabled until next meeting.

Staff Request: The staff would like permission to close all day on Monday, December 24. The Town Offices all close at noon that day, which would mean the Library would be open for only two hours. Permission was granted by the Trustees unanimously.

Next meeting: December 6, 2007 at 6:30 p.m.

Meeting adjourned at 8:02 p.m.

Respectfully submitted,

Terri Wahnowsky
Secretary